

Bank reconciliation – pro forma

SOUTHFLEET PARISH COUNCIL

Financial year ending 31 March 2021

Prepared by Mrs J Hardinges, Clerk

Date 06.05.2021

Balance per bank statements as at 31 March 2021:	21,593
Current account	896.16
Reserve Account	33,429.57
Total Accounts	<hr/> 34,326
Petty cash float (if applicable)	
plus: transfers not included in 21/22 account	
Southfleet Village Hall (22/23 accounts)	308
Total	308
	<hr/>
Add: any un-banked cash at 31 March 2021	0
	<hr/>
Net balances as at 31 March 2021	34,634
	<hr/>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2021	21593
Add: Receipts in the year	22176
Less: Payments in the year	9135
Closing balance per cash book [receipts and payments book] as at 31 March 2021 (must equal net balances above – Box 8)	<hr/> 34,634
	<hr/>